

#### REPUBLIC OF THE PHILIPPINES DEPARTMENT OF BUDGET AND MANAGEMENT BONCODIN HALL, GENERAL SOLANO STREET, SAN MIGUEL, MANILA

## LOCAL BUDGET CIRCULAR

No.	13	7
July	13,	2021

то

:

All Provincial Govenors; City and Municipal Mayors; Members of the Sangguniang Panlalawigan/Panlungsod/Bayan; Barangay Chairmen; National/Provincial/CityMunicipal Presidents, Liga ng mga Barangay; Provincial/ City/Municipal Budget Officers; Provincial/City/Municipality Human Resource Management Officers; Regional Directors of the Department of the Interior and Local Government, Department of Finance, Civil Service Commission, Commission on Audit; and All Others Concerned

## SUBJECT: Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU), CY 2021 Edition

- 1.0 Pursuant to the mandate of the Department of Budget and Management (DBM) as the administrator of the Compensation and Position Classification System (CPCS) established under Republic Act (RA) No. 6758 dated August 21, 1989<sup>1</sup>, and Section 3 (b) of Congress Joint Resolution (JR) No. 4 dated July 28, 2009<sup>2</sup>, and the authority of this Department under Administrative Order No. 42, s. 1993<sup>3</sup> to continue to prescribe policies, standards and rules on compensation and position classification in the local government, an updated Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU for brevity) is hereby issued.
- 2.0 The IOS-LGU, CY 2021 Edition contains the updated list of classes or position titles existing in the local government units (LGUs) that are grouped by occupation.

Henceforth, all positions in the LGUs shall be allocated to their proper position titles and salary grades in accordance with said Index.

Civilian Personnel and the Base Pay Schedule of Military and Uniformed Personnel in the Government, and For Other Purposes <sup>3</sup> Clarifying the Role of the Department of Budget and Management in the Compensation and Classification of Local Government Positions under R.A. No. 7160

<sup>&</sup>lt;sup>1</sup> An Act Prescribing a Revised Compensation and Position Classification System in the Government and for Other Purposes <sup>2</sup> Joint Resolution Authorizing the President of the Philippines to Modify the Compensation and Position Classification System of

- 3.0 The IOS-LGU consists of two (2) parts:
  - 3.1 **Part I** covers all position titles applicable or may be created in municipalities, cities and provinces; and
  - 3.2 **Part II** covers position titles applicable or may be created in the barangays pursuant to Local Budget Circular No. 63<sup>4</sup> dated October 22, 1996.
- 4.0 The DBM shall issue advisories whenever there are modifications in the IOS-LGU as a result of additional classes of positions, and the abolition, modification, retitling or modification of classes or position titles.
- 5.0 The Revised Index of Occupational Services, Position Titles and Salary Grades (IOS) in the Local Government under LBC No. 61 dated March 18, 1996 is deemed superseded with this issuance.
- 6.0 The CY 2021 IOS-LGU is available for downloading at the DBM website, <u>http://www.dbm.gov.ph.</u>
- 7.0 This Circular shall take effect immediately.

WENDEL E. AV Secretary

<sup>&</sup>lt;sup>4</sup> Position Classification and Compensation of Barangay Officials and Personnel

## INDEX

# OF

# OCCUPATIONAL SERVICES, POSITION TITLES and SALARY GRADES in the LOCAL GOVERNMENT (IOS-LGU)

## CY 2021 Edition

**Department of Budget and Management** 

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## FOREWORD

The **Index of Occupational Services, Position Titles and Salary Grades in the Local Government (IOS-LGU** for brevity), a component of the Compensation and Position Classification System of the Philippine Government, is being updated pursuant to the mandate of the Department of Budget and Management (DBM) as the administrator of the Compensation and Position Classification System (CPCS) established under Republic Act No. 6758, s. 1989<sup>\*</sup>, as amended, and its authority under Administrative Order No. 42, s. 1993<sup>\*\*</sup> to continue to prescribe policies, standards, and rules on compensation and position classification in the local government.

Specifically, the IOS-LGU contains a list of classes or position titles by occupational service. It is being updated to reflect recent changes due to the creation, abolition, retitling and reallocation of classes of positions through various legislations and issuances.

Government agencies and other users will find the IOS-LGU a convenient guide in understanding the position classification plan, and in identifying classes of positions appropriate to the type of functions of the organizational unit, and the specific duties and responsibilities of the positions.

Whenever necessary, modifications in the IOS-LGU will be issued by the DBM as developments occur in the nature and context of work and occupations in the government.

WENDEL É. AVISA Secretary

<sup>\*</sup> Compensation and Position Classification Act of 1989

<sup>\*\*</sup> Clarifying the Role of the Department of Budget and Management in the Compensation and Classification of Local Government Positions under R.A. No. 7160

# PART I

ent in

#### **Position Title**

SG

#### 01 GENERAL ADMINISTRATIVE SERVICE

This Service includes occupations concerned with administrative functions such as human resources, supplies and records management, and executive and legislative staff assistance. It also includes occupations concerned with clerical, secretarial, and stenographic services.

#### Administrative

Administrative Aide I Administrative Aide II Administrative Aide III Administrative Aide IV Administrative Aide V Administrative Aide VI Administrative Assistant I Administrative Assistant II Administrative Assistant III Administrative Assistant III	1 2 3 4 5 6 7 8 9 10
Administrative Assistant V Administrative Assistant VI Senior Administrative Assistant I Senior Administrative Assistant II Senior Administrative Assistant III Senior Administrative Assistant IV Senior Administrative Assistant V Administrative Officer I Administrative Officer II Administrative Officer III Administrative Officer IV Administrative Officer V Supervising Administrative Officer Chief Administrative Officer	11 12 13 14 15 16 18 10 11 14 15 18 22 24
Board Secretaries	
Board Secretary I Board Secretary II Board Secretary III Board Secretary IV Board Secretary V	14 17 20 22 24
Clerical/Secretarial/Stenographic	
Process Server	5
Executive Assistance	

Executive Assistant I Executive Assistant II

17

5

Position Title	SG
Executive Assistant III Executive Assistant IV Executive Assistant V Legislative Staff Assistance	20 22 24
Local Legislative Staff Employee I Local Legislative Staff Employee II Local Legislative Staff Assistant I Local Legislative Staff Assistant II Local Legislative Staff Officer I Local Legislative Staff Officer II Local Legislative Staff Officer III Local Legislative Staff Officer IV Local Legislative Staff Officer V Local Legislative Staff Officer VI	2 4 6 8 10 11 13 16 19 22 24
Supply Management Warehouseman I Warehouseman II Warehouseman III Warehouseman IV	6 8 11 13

#### **Position Title**

SG

## Positions to be converted to generic class titles

#### From

## То

## Administrative

Administrative Assistant <sup>a</sup>	Administrative Assistant II	8
Administrative Officer I a	Administrative Officer II	11
Administrative Officer II <sup>a</sup>	Administrative Officer IV	15
Administrative Officer III a	Administrative Officer V	18
Administrative Officer IV a	Supervising Administrative Officer	22
Administrative Officer V <sup>a</sup>	Chief Administrative Officer	24

## Clerical/Secretarial/Stenographic

Messenger <sup>a</sup>	Administrative Aide II	2
Clerk I a	Administrative Aide III	3
Clerk II <sup>a</sup>	Administrative Aide IV	4
Clerk III <sup>a</sup>	Administrative Aide VI	6
Clerk IV <sup>a</sup>	Administrative Assistant II	8
Secretary I <sup>a</sup>	Administrative Assistant I	7
Secretary II <sup>a</sup>	Administrative Assistant III	9

#### Positions to be converted to generic class titles

#### From

#### То

Private Secretary I <sup>a</sup>	Administrative Assistant V	11
Private Secretary II <sup>a</sup>	Senior Administrative Assistant III	15
Stenographer I <sup>a</sup>	Administrative Aide IV	4
Stenographer II <sup>a</sup>	Administrative Aide VI	6
Stenographer III <sup>a</sup>	Administrative Assistant III	9
Stenographic Reporter I <sup>a</sup>	Administrative Assistant I	7
Stenographic Reporter II <sup>a</sup>	Administrative Assistant III	9
Stenographic Reporter III <sup>a</sup>	Administrative Assistant V	11
Stenographic Reporter IV <sup>a</sup>	Senior Administrative Assistant I	13

#### **Human Resource Management**

Human Resource Management Aide <sup>a</sup>	Administrative Aide IV	4
Human Resource Management Assistant <sup>a</sup>	Administrative Assistant II	8
Human Resource Management Officer I <sup>a</sup>	Administrative Officer II	11
Human Resource Management Officer II a	Administrative Officer IV	15
Human Resource Management Officer III <sup>a</sup>	Administrative Officer V	18
Human Resource Management Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Human Resource Management Officer V <sup>a</sup>	Chief Administrative Officer	24

#### **Position Title**

SG

## Positions to be converted to generic class titles

From

## То

\*

### **Records Management**

Records Officer I <sup>a</sup>	Administrative Officer I	10
Records Officer II <sup>a</sup>	Administrative Officer III	14
Records Officer III <sup>a</sup>	Administrative Officer V	18
Records Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Records Officer V <sup>a</sup>	Chief Administrative Officer	24

## **Supply Management**

Buyer I <sup>a</sup> Buyer II <sup>a</sup> Buyer III <sup>a</sup> Buyer IV <sup>a</sup>	Administrative Aide IV Administrative Aide VI Administrative Assistant III Administrative Assistant V	4 6 9 11
Buyer V <sup>a</sup>	Senior Administrative Assistant I	13
Property Custodian <sup>a</sup>	Administrative Assistant II	8
Storekeeper I <sup>a</sup>	Administrative Aide IV	4
Storekeeper II <sup>a</sup>	Administrative Aide VI	6
Storekeeper III <sup>a</sup>	Administrative Assistant III	9
Storekeeper IV <sup>a</sup>	Administrative Assistant V	11
Supply Officer I a	Administrative Officer I	10
Supply Officer II <sup>a</sup>	Administrative Officer III	14
Supply Officer III <sup>a</sup>	Administrative Officer V	18
Supply Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Supply Officer V a	Chief Administrative Officer	24

<sup>a</sup> For deletion once converted to generic administrative class titles

#### **Position Title**

SG

#### 02 FINANCIAL SERVICE

This Service includes occupations concerned with the generation, allocation, and management of government financial resources through a systematic and organized process of recording, examination, and interpretation of financial records and reports; the evaluation, formulation and installation of accounting, auditing, and management control systems; and budget evaluation, planning, forecasting, and execution. It also includes occupations concerned with revenue, and treasury administration; cashiering; property appraisal; assessment examination; credit collection; and license inspection.

#### Accounting

Accountant I	12
Accountant II	16
Accountant III	19
Accountant IV	22
Chief Accountant	24

#### Assessment

Assessment Clerk I	4
Assessment Clerk II	6
Assessment Clerk III	9
Local Assessment Operations Officer I	11
Local Assessment Operations Officer II	15
Local Assessment Operations Officer III	18
Local Assessment Operations Officer IV	22
Local Assessment Operations Officer V	24

#### **Auditing and Fiscal Examination**

Internal Auditing Assistant		8
Internal Auditor I		11
Internal Auditor II		15
Internal Auditor III		18
Internal Auditor IV		22
Internal Auditor V		24

#### **Credit Collection**

Bill Collector Credit Officer I	5 9
Credit Officer II	11
Credit Officer III	15
Credit Officer IV	18

#### **Position Title** SG **License Inspection** License Inspector I 6 License Inspector II 8 Licensing Officer I 11 Licensing Officer II 15 Licensing Officer III 18 Licensing Officer IV 22 Licensing Officer V 24 **Local Treasury Operations Ticket Checker** 3 Revenue Collection Clerk I 5 **Revenue Collection Clerk II** 7 Revenue Collection Clerk III 9 Local Revenue Collection Officer I 11 Local Revenue Collection Officer II 15 Local Revenue Collection Officer III 18 Local Revenue Collection Officer IV 22 Local Revenue Collection Officer V 24 Local Treasury Operations Assistant 8 Local Treasury Operations Officer I 11 Local Treasury Operations Officer II 15 Local Treasury Operations Officer III 18 Local Treasury Operations Officer IV 22 Local Treasury Operations Officer V 24

#### **Position Title**

## Positions to be converted to generic class titles

#### From

## То

SG

## Accounting

Accounting Clerk I <sup>a</sup>	Administrative Aide IV	4
Accounting Clerk II a	Administrative Aide VI	6
Accounting Clerk III <sup>a</sup>	Administrative Assistant II	8
Bookkeeper I <sup>a</sup>	Administrative Assistant II	8
Senior Bookkeeper <sup>a</sup>	Administrative Assistant III	9

## **Auditing and Fiscal Examination**

Fiscal Clerk I <sup>a</sup>	Administrative Aide IV	4
Fiscal Clerk II <sup>a</sup>	Administrative Aide VI	6
Fiscal Clerk III <sup>a</sup>	Administrative Assistant II	8
Fiscal Controller I <sup>a</sup>	Administrative Officer II	11
Fiscal Controller II a	Administrative Officer IV	15
Fiscal Controller III <sup>a</sup>	Administrative Officer V	18
Fiscal Controller IV a	Supervising Administrative Officer	22
Fiscal Controller V <sup>a</sup>	Chief Administrative Officer	24
Fiscal Examiner I <sup>a</sup>	Administrative Officer II	11
Fiscal Examiner II <sup>a</sup>	Administrative Officer IV	15
Fiscal Examiner III <sup>a</sup>	Administrative Officer V	18

## Budgeting

Budgeting Aide <sup>a</sup>	Administrative Aide IV	4
Budgeting Assistant <sup>a</sup>	Administrative Assistant II	8
Budget Officer I <sup>a</sup>	Administrative Officer II	11
Budget Officer II <sup>a</sup>	Administrative Officer IV	15
Budget Officer III <sup>a</sup>	Administrative Officer V	18
Budget Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Budget Officer V <sup>a</sup>	Chief Administrative Officer	24

## Cashiering

Cash Clerk I <sup>a</sup>	Administrative Aide IV	4
Cash Clerk II <sup>a</sup>	Administrative Aide VI	6
Cash Clerk III <sup>a</sup>	Administrative Assistant II	8
Disbursing Officer I <sup>a</sup>	Administrative Aide VI	6
Disbursing Officer II <sup>a</sup>	Administrative Assistant II	8
Cashier I <sup>a</sup>	Administrative Officer I	10
Cashier II <sup>a</sup>	Administrative Officer III	14
Cashier III <sup>a</sup>	Administrative Officer V	18
Cashier IV <sup>a</sup>	Supervising Administrative Officer	22
Cashier V <sup>a</sup>	Chief Administrative Officer	24

#### **Position Title**

## *Positions to be converted to generic class titles To*

#### **Management Service**

From

Management and Audit Assistant <sup>a</sup>	Administrative Assistant II	8
Management and Audit Analyst I <sup>a</sup>	Administrative Officer II	11
Management and Audit Analyst II <sup>a</sup>	Administrative Officer IV	15
Management and Audit Analyst III <sup>a</sup>	Administrative Officer V	18
Management and Audit Analyst IV <sup>a</sup>	Supervising Administrative Officer	22
Management and Audit Analyst V <sup>a</sup>	Chief Administrative Officer	24
Financial and Management Officer I a	Supervising Administrative Officer	22
Financial and Management Officer II <sup>a</sup>	Chief Administrative Officer	24

<sup>a</sup> For deletion once converted to generic administrative class titles

12

SG

#### **Position Title**

SG

#### 03 PLANNING SERVICE

This Service includes occupations concerned with the formulation, implementation, and evaluation of long-range and short-range development plans, programs, and projects. It also includes occupations concerned with research, analysis, evaluation and forecasting of economic facts affecting agriculture and natural resources, credit financing, taxation, industry, international trade and control; selection, collection, computation, verification, analysis, treatment, presentation and interpretation of numerical facts that reflect the significance of economic, social and political conditions; and management information systems requiring the application of computer and information systems, related principles and techniques.

#### **Development Management**

	Development Management Officer I			11
	Development Management Officer II			15
	Development Management Officer III			18
	Development Management Officer IV			22
	Development Management Officer V			24
	Development Management Oncer v			27
Econo	mics			
LCONG				
	Economic Researcher			9
	Economist I			11
	Economist II			15
	Economist III		1	18
	Economist IV			22
				22
	Economist V	i.		24
Treform	nation Tachnology			
TUIOLI	nation Technology			
	Computer File Librarian I			8
	Computer File Librarian II			10
	Computer File Librarian III			12
	Computer Maintenance Technologist I			11
				15
	Computer Maintenance Technologist II			
	Computer Maintenance Technologist III			17
	Computer Programmer I			11
	Computer Programmer II			15
	Computer Programmer III			18
	Information Systems Researcher I			10
	Information Systems Researcher II		1	14
	Information Systems Researcher III			17
	Information Systems Analyst I			12
	Information Systems Analyst II			16
	Information Systems Analyst III			19
	Information Technology Officer I			19
	Information Technology Officer II			22
	Information Technology Officer III			24
	<b>J</b>			

	Position Title	SG
Pla	inning	
	Planning Assistant Planning Officer I Planning Officer III Planning Officer III Planning Officer IV Planning Officer V	8 11 15 18 22 24
Pro	pject Development and Evaluation	
	Project Development Assistant Project Development Officer I Project Development Officer II Project Development Officer III Project Development Officer IV Project Development Officer V Project Evaluation Assistant	8 11 15 18 22 24 8
	Project Evaluation Officer I Project Evaluation Officer II Project Evaluation Officer III Project Evaluation Officer IV Project Evaluation Officer V	11 15 18 22 24
Sta	atistics	
	Statistician Aide Assistant Statistician Statistician I Statistician III Statistician III Statistician IV Statistician V	4 9 11 15 18 22 24

#### **Position Title**

SG

## Positions to be converted to generic class titles

#### From

## То

## **Information Technology**

Data Controller I <sup>a</sup>
Data Controller II <sup>a</sup>
Data Controller III <sup>a</sup>
Data Controller IV a
Data Entry Machine Operator I a
Data Entry Machine Operator II a
Data Entry Machine Operator III a
Data Entry Machine Operator IV <sup>a</sup>
Computer Operator I <sup>a</sup>
Computer Operator II <sup>a</sup>
Computer Operator III <sup>a</sup>
Computer Operator IV <sup>a</sup>

Administrative Aide VI	6
Administrative Assistant II	8
Administrative Assistant V	11
Senior Administrative Assistant I	13
Administrative Aide VI	6
Administrative Assistant II	8
Administrative Assistant V	11
Senior Administrative Assistant I	13
Administrative Assistant I	7
Administrative Assistant III	9
Administrative Assistant VI	12
Senior Administrative Assistant II	14

<sup>a</sup> For deletion once converted to generic administrative class titles

#### **Position Title**

SG

### 04 ARCHITECTURE AND ENGINEERING SERVICE

This Service includes occupations concerned with the practical application of physical laws and principles of engineering and/or architecture to attain maximum efficiency in the utilization of machines, materials, instruments, structures, processes, and services. It also includes occupations concerned with drafting of detailed drawing plans, zoning inspection, tax mapping, and tax mapping examination.

#### Architecture

Buildi	Architect I Architect II Architect III Architect IV Architect V <b>ng Regulation</b>		12 16 19 22 24
	Building Inspector		11
Drafti	ng		
	Draftsman I Draftsman II Draftsman III Draftsman IV		6 8 11 14
Dredg	e Operation		
	Dredgeman I Dredgeman II Dredgeman Foreman Dredge Master I Dredge Master II Dredge Master III		3 5 8 13 17 20
Engine	eering		
	Engineering Aide Engineering Assistant Engineer I Engineer II Engineer III Engineer IV Engineer V		4 8 12 16 19 22 24

Position Title	SG
Surveying and Zoning	
Instrumentman	5
Surveyman	6
Zoning Inspector I	6
Zoning Inspector II	8
Zoning Officer I	11
Zoning Officer II	15
Zoning Officer III	18
Zoning Officer IV	22
Tax Mapping	
Tax Mapping Aide	4
Tax Mapper I	11
Tax Mapper II	15
Tax Mapper III	18
Tax Mapper IV	22
Tax Mapper V	24

#### **Position Title**

SG

#### 05 TRANSPORTATION, COMMUNICATION AND PUBLIC UTILITIES SERVICE

This Service includes occupations concerned with the development, operations, and regulation of land and water transportation. It also includes occupations concerned with providing telephone, telegraph, and radio services, and electricity and water distribution.

#### **Automotive Equipment Operation**

Light Equipment Operator	2
Heavy Equipment Operator I	4
Heavy Equipment Operator II	6
Heavy Equipment Operator III	9

#### **Communications Development, Operation and Repair**

Communications Equipment Inspector I	8
Communications Equipment Inspector II	11
Lineman I	3
Lineman II	5
Lineman III	8
Lineman IV	11

#### **Maritime Service**

Coxswain	3
Seaman	3
Boatswain	4
Quartermaster	4
Launch Patron	7
Assistant Launch Service Supervisor	9
Launch Service Supervisor	12
Harbor Operations Assistant	10

#### **Public Utilities Administration and Regulation**

Meter Reader I	4
Meter Reader II	6
Meter Reader III	9
Public Utilities Regulation Officer I	11
Public Utilities Regulation Officer II	15
Senior Public Utilities Regulation Officer	18
Supervising Public Utilities Regulation Officer	22
Chief Public Utilities Regulation Officer	24
Water Pump Operator	4
Waterworks Technician	6
Waterworks Supervisor	14
Waterworks Superintendent I	18
Waterworks Superintendent II	22

Position Title		SG
	Transportation Development and Regulation	
	Driving Skills Rater	8
	Transportation Inspector	8
	Transportation Regulation Officer I	11
	Transportation Regulation Officer II	15
	Senior Transportation Regulation Officer	18
	Supervising Transportation Regulation Officer	22
	Chief Transportation Regulation Officer	24

#### **Position Title**

SG

#### Positions to be converted to generic class titles

From

То

## **Automotive Equipment Operation**

3
4
6
7
9

## **Communications Development, Operation and Repair**

Administrative Aide IV Administrative Aide VI	4 6
	9
	11 13
Senior Administrative Assistant 1	15
Administrative Aide VI	6
Administrative Assistant II	8
Administrative Assistant V	11
Senior Administrative Assistant III	15
	Administrative Aide VI Administrative Assistant III Administrative Assistant V Senior Administrative Assistant I Administrative Aide VI Administrative Assistant II Administrative Assistant V

<sup>a</sup> For deletion once converted to generic administrative class titles

<sup>b</sup> Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

#### **Position Title**

SG

### 06 CRAFTS, TRADES AND RELATED SERVICE

This Service includes occupations concerned with bench working, buildings, grounds and highways construction and maintenance; general utility; laboratory services; machine operation and repair; metal working; and paper working.

#### **Bench Working**

Handicraft Worker I	3
Handicraft Worker II	5
Handicraft Worker III	8
Seamstress	2
Tailor	3

#### Buildings, Grounds and Highways Construction and Maintenance

Landscaping Supervisor		12
Construction and Maintenance Man		2
Construction and Maintenance Capataz		5
Construction and Maintenance Foreman	5 2	8
Construction and Maintenance General Foreman		11
Electrical Inspector I		6
Electrical Inspector II		8
Pipefitter I		8 3 5
Pipefitter II		5
Pipefitter Foreman		8
Plumbing and Tinning Inspector I		8
Plumbing and Tinning Inspector II		10
General Utility Services		
Cemetery Caretaker		2
Metro Aide I		
Metro Aide II		4
Well Driller I		2 4 3 5
Well Driller II		5
Laboratory Services		
Laboratory Aide I		2
Laboratory Aide II		4
Laboratory Inspector I		8
Laboratory Inspector II		10
Laboratory Inspector III		14
Laboratory Technician I		6
Laboratory Technician II		8
Laboratory Technician III		10

Position Title	SG
Machine Operation and Repair	
Automotive Equipment Inspector I	8
Automotive Equipment Inspector II	11
Marine Engineman I	4
Marine Engineman II	6
Medical Equipment Technician I	6
Medical Equipment Technician II	8
Medical Equipment Technician III	11
Medical Equipment Technician IV	13
Precision Instrument Technician I	6
Precision Instrument Technician II	8
Precision Instrument Technician III	11
Metal Working	

Blacksmith I	4
Blacksmith II	6
Machinist I	4
Machinist II	6
Machinist III	9
Machine Shop Foreman	11
Metal Worker I	4
Metal Worker II	6
Metal Worker Foreman	9
Welder I	4
Welder II	6
Welder Foreman	9

### **Position Title**

SG

## Positions to be converted to generic class titles

#### From

То

## Buildings, Grounds and Highways Construction and Maintenance

Administrative Aide III Administrative Aide V Administrative Assistant II Administrative Assistant IV Administrative Aide IV Administrative Aide VI Administrative Assistant III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III	3 5 8 10 4 6 9 11 3 5 8 3
Administrative Aide V Administrative Assistant II Administrative Assistant IV Administrative Aide III Administrative Aide V Administrative Assistant II	5 8 10 3 5 8
Administrative Aide I Administrative Aide I Administrative Aide III Administrative Aide VI Administrative Assistant II Administrative Aide I Administrative Aide III Administrative Aide VI	1 3 6 8 1 3 6
	Administrative Aide V Administrative Assistant II Administrative Assistant IV Administrative Aide IV Administrative Aide VI Administrative Assistant III Administrative Assistant V Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide V Administrative Aide III Administrative Assistant IV Administrative Assistant IV Administrative Aide V Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide V Administrative Aide V Administrative Aide II Administrative Aide I Administrative Aide II Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III Administrative Aide III

## **Machine Operation and Repair**

Mechanic I <sup>b</sup>	Administrative Aide IV	4
Mechanic II <sup>b</sup>	Administrative Aide VI	6
Mechanic III <sup>b</sup>	Administrative Assistant III	9
Mechanical Shop Foreman <sup>b</sup>	Administrative Assistant V	11
Mechanical Shop General Foreman <sup>b</sup>	Senior Administrative Assistant I	13
Mechanical Plant Operator I <sup>b</sup>	Administrative Aide IV	4
Mechanical Plant Operator II <sup>b</sup>	Administrative Aide VI	6
Mechanical Plant Operator III <sup>b</sup>	Administrative Assistant III	9

#### **Position Title**

Positions to be converted to generic class titles

#### From

### То

## **Paper Working**

Bookbinder I <sup>b</sup>	Administrative Aide II	2
Bookbinder II <sup>b</sup>	Administrative Aide IV	4
Bookbinder III <sup>b</sup>	Administrative Assistant I	7
Bookbinder IV <sup>b</sup>	Administrative Assistant IV	10
Reproduction Machine Operator I <sup>a</sup>	Administrative Aide II	2
Reproduction Machine Operator II <sup>a</sup>	Administrative Aide IV	4
Reproduction Machine Operator III <sup>a</sup>	Administrative Assistant I	7

<sup>a</sup> For deletion once converted to generic administrative class titles

<sup>b</sup> Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

#### **Position Title**

SG

#### 07 SOCIAL SCIENCES AND WELFARE SERVICE

This Service includes occupations concerned with rendering assistance to individuals, families, and groups in societal relationship or in meeting people's basic needs; community, labor, employment, manpower development, and local government operations. It also includes occupations involved with civil registration.

#### **Community Affairs and Development**

Community Affai	rs Assistant I	5	
Community Affai	rs Assistant II	8	
Community Affai	rs Officer I	11	
Community Affai	rs Officer II	15	
Community Affai	rs Officer III	18	
Community Affai	rs Officer IV	22	
Community Affai	rs Officer V	24	
Community Deve	elopment Assistant I	7	
Community Deve	elopment Assistant II	9	

#### **Disaster Risk Management**

Local Disaster Risk Reduction and Management Assistant	8
Local Disaster Risk Reduction and Management Officer I	11
Local Disaster Risk Reduction and Management Officer II	15
Local Disaster Risk Reduction and Management Officer III	18
Local Disaster Risk Reduction and Management Officer IV	22
Local Disaster Risk Reduction and Management Officer V	24

#### **Disability Affairs**

Disability Affairs Assistant	8
Disability Affairs Officer I	11
Disability Affairs Officer II	15
Disability Affairs Officer III	18
Disability Affairs Officer IV	22

#### **Home Management**

Home Management Technologist	10
Home Management Specialist I	11
Home Management Specialist II	15
Senior Home Management Specialist	18
Supervising Home Management Specialist	22
Chief Home Management Specialist	24

#### **Housing and Homesite Regulation**

Housing and Homesite Regulation Assistant Housing and Homesite Regulation Officer I

25

8

Position Title	SG
Housing and Homesite Regulation Officer II	13
Housing and Homesite Regulation Officer III	16
Housing and Homesite Regulation Officer IV	19
Housing and Homesite Regulation Officer V	22
Housing and Homesite Regulation Officer VI	24
Labor, Employment and Manpower Development	
Labor and Employment Assistant	8
Labor and Employment Officer I	11
	13
Labor and Employment Officer II	
Labor and Employment Officer III	16
Senior Labor and Employment Officer	19
Supervising Labor and Employment Officer	22
Chief Labor and Employment Officer	24
Manpower Development Assistant	8
Manpower Development Officer I	11
Manpower Development Officer II	15
Senior Manpower Development Officer	18
Supervising Manpower Development Officer	22
Chief Manpower Development Officer	24
Population Control Program	
Population Program Worker I	5
Population Program Worker II	7
Population Program Officer I	11
Population Program Officer II	15
Population Program Officer III	18
Population Program Officer IV	22
Population Program Officer V	24
Public Service	
Public Services Foreman	6
Public Services Inspector I	6
Public Services Assistant	8
Public Services Officer I	11
Public Services Officer II	15
Public Services Officer III	13
Public Services Officer IV	22
Public Services Officer V	24
Registration	
	_
Assistant Registration Officer	8
	10
Registration Officer I	
Registration Officer I Registration Officer II Registration Officer III	10 14 18

	Position Title	а 	SG
	Registration Officer IV		22
	Registration Officer V		24
Relig	ious Guidance		
	Chaplain		16
Socia	l Welfare Development		
	Day Care Worker I		6
	Day Care Worker II		8
	Social Welfare Aide		4
	Social Welfare Assistant		8
	Social Welfare Officer I		11
	Social Welfare Officer II		15
	Social Welfare Officer III		18
	Social Welfare Officer IV		22
	Social Welfare Officer V		24
	Youth Development Assistant I		5
	Youth Development Assistant II		8
	Youth Development Officer I		10
	Youth Development Officer II		14
	Youth Development Officer III		18
	Youth Development Officer IV		22
	Youth Development Officer V		24
Socio	logy		
	Psychologist I		11
	Psychologist II		15
	Psychologist III		18
	Sociologist I		11
	Sociologist II		15
Speci	al Operations		
	Special Operations Officer I		10
	Special Operations Officer I		10
	Special Operations Officer II		14
	Special Operations Officer III		18
	Special Operations Officer IV Special Operations Officer V		22 24
	special operations officer v		24

#### **Position Title**

SG

#### 08 INFORMATION, ART AND RECREATION SERVICE

This Service includes occupations concerned with the enlightenment of the general public on the functions, objectives, activities, and accomplishments of government functionaries through various media of communications, including the preparation of information materials. It also includes occupations concerned with the development and regulation of sports and other recreational activities; broadcast operation, and program production; photographing people and recording events; operating various media and communication facilities; translating and interpreting languages and dialects; conceptualizing, drawing and printing illustrations and other art works; and arrangement, rendition or direction of instrumental music.

#### **Broadcast Operation and Program Production**

Broadcast Program Traffic Officer Broadcast Program Producer-Announcer I Broadcast Program Producer-Announcer II Broadcast Station Manager	9 12 16 22		
Information Dissemination			
Assistant Information Officer	8		
Musicians			
Musician Bandmaster Music Director	5 9 11		
Recreation			
Lifeguard Recreation and Welfare Services Assistant Recreation and Welfare Services Officer I Recreation and Welfare Services Officer III Recreation and Welfare Services Officer IV Recreation and Welfare Services Officer V Recreation and Welfare Services Officer V Recreation and Welfare Services Officer VI	3 7 9 11 15 18 22 24		
Sports and Games Regulation			
Sports and Games Inspector I Sports and Games Inspector II Sports and Games Regulation Officer I Sports and Games Regulation Officer II Sports Development Officer I Sports Development Officer II Sports Development Officer III	6 8 10 14 10 14 18		

Position Title	SG
Sports Development Officer IV	22
Sports Development Officer V	24
Translating	
Translator I	8
Translator II	11

#### **Position Title**

## Positions to be converted to generic class titles

#### From

То

### **Audio-Visual Equipment Operation and Repair**

Audio-Visual Aids Technician I a	Administrative Aide VI	6
Audio-Visual Aids Technician II <sup>a</sup>	Administrative Assistant II	8
Audio-Visual Aids Technician III <sup>a</sup>	Administrative Assistant IV	10
Audio-Visual Equipment Operator I a	Administrative Aide III	3
Audio-Visual Equipment Operator II <sup>a</sup>	Administrative Aide V	5
Audio-Visual Equipment Operator III a	Administrative Assistant I	7

#### Illustrating

Artist-Illustrator I <sup>a</sup>	Administrative Aide VI	6
Artist-Illustrator II <sup>a</sup>	Administrative Assistant II	8
Artist-Illustrator III <sup>a</sup>	Administrative Assistant V	11
Illustrator I <sup>a</sup>	Administrative Aide III	3
Illustrator II <sup>a</sup>	Administrative Aide V	5

#### **Information Dissemination**

Information Officer I <sup>a</sup>	Administrative Officer II	11
Information Officer II <sup>a</sup>	Administrative Officer IV	15
Information Officer III a	Administrative Officer V	18
Information Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Information Officer V <sup>a</sup>	Chief Administrative Officer	24

#### Photography

Photographer I <sup>b</sup>	Administrative Aide V	5
Photographer II <sup>b</sup>	Administrative Assistant I	7
Photographer III <sup>b</sup>	Administrative Assistant IV	10

#### **Public Relations**

Public Relations Assistant <sup>a</sup>	Administrative Assistant II	8
Public Relations Officer I <sup>a</sup>	Administrative Officer II	11
Public Relations Officer II <sup>a</sup>	Administrative Officer IV	15
Public Relations Officer III <sup>a</sup>	Administrative Officer V	18
Public Relations Officer IV <sup>a</sup>	Supervising Administrative Officer	22
Public Relations Officer V <sup>a</sup>	Chief Administrative Officer	24

<sup>a</sup> For deletion once converted to generic administrative class titles

<sup>b</sup> Present classification of the position shall be retained if the duties and responsibilities are part of the main functions of the unit

SG

#### **Position Title**

SG

#### 09 MEDICINE AND HEALTH SERVICES

This Service includes occupations concerned with medicine, surgery, and dentistry; and related patient care areas, such as nursing, therapy, dietetics, rehabilitation, and pharmacy. It also includes occupations concerned with veterinary medicine, sanitation, and public health; studying the cause, prevention and cure of diseases and epidemics; and regulating the dispensation and the use of pharmaceutical drugs.

#### Dentistry

Dental Aide	4
Dental Hygienist	10
Dentist I	14
Dentist II	17
Dentist III	20
Dentist IV	23
Dentist V	24

#### Dietetics

Assistant Nutritionist-Dietiti	an	7
Nutritionist-Dietitian I		11
Nutritionist-Dietitian II		15
Nutritionist-Dietitian III		18
Nutrition Officer I		10
Nutrition Officer II		14
Nutrition Officer III		18
Nutrition Officer IV		22
Nutrition Officer V		24

#### **Health and Sanitation**

Food-Drug Inspector	8	
Sanitation Inspector I	6	
Sanitation Inspector II	8	
Sanitation Inspector III	11	
Sanitation Inspector IV	13	3
Sanitation Inspector V	15	5
Sanitation Inspector VI	18	3

#### **Health Education and Promotion**

Health Education and Promotion Officer I	10
Health Education and Promotion Officer II	14
Health Education and Promotion Officer III	18
Health Education and Promotion Officer IV	22
Health Education and Promotion Officer V	24

Position Title	SG
Health Program Development	
Barangay Health Aide Health Program Research Assistant Health Program Researcher Health Program Officer I Health Program Officer II Senior Health Program Officer Supervising Health Program Officer Chief Health Program Officer	4 7 9 11 15 18 22 24
Hospital Administration	
Chief of Hospital I Chief of Hospital II Chief of Hospital III	24 25 26
Medical Technology	
Acupressure Technician Medical Laboratory Technician I Medical Laboratory Technician II Medical Laboratory Technician III Medical Technologist I Medical Technologist II Medical Technologist III Medical Technologist IV Medical Technologist V Radiologic Technologist I Radiologic Technologist II Radiologic Technologist III Radiologic Technologist IV Radiologic Technologist IV Radiologic Technologist IV	6 6 8 10 11 15 18 20 22 11 15 18 20 22 22
Medical	
Medical Officer I Medical Officer II Medical Officer III Medical Officer IV Medical Officer V Medical Specialist I Medical Specialist II Medical Specialist III Medical Specialist IV Rural Health Physician City Health Officer I City Health Officer II	16 18 21 23 25 22 23 24 25 24 25 24 24 25 26

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#### Occupational Therapy Technician I 6 Occupational Therapy Technician II 8 Occupational Therapist I 11 Occupational Therapist II 15 Occupational Therapist III 18 Physical Therapy Technician I 6 Physical Therapy Technician II 8 Physical Therapist I 11 Physical Therapist II 15 Physical Therapist III 18 Respiratory Therapist I 10 **Respiratory Therapist II** 14 **Respiratory Therapist III** 17 Speech Therapist I 10 Speech Therapist II 14

### **Pest Control**

Fumigator		4
Fumigator Foreman		6
Pest Control Worker I		4
Pest Control Worker II		6
Pest Control Technician		7

Position Title	SG
Pharmacy	
Pharmacist I	11
Pharmacist II	15
Pharmacist III	18
Pharmacist IV	20
Pharmacist V	22
Pharmacist VI	24
Veterinary	
Biological and Feed Products Inspector	8
Livestock Inspector I	6
Livestock Inspector II	8
Meat Inspector I	6
Meat Inspector II	8
Meat Inspector III	11
Meat Control Officer I	13
Meat Control Officer II	16
Veterinarian I	13
Veterinarian II	16
Veterinarian III	19
Veterinarian IV	22
Veterinarian V	24
#### **Position Title**

SG

#### 10 EDUCATION, LIBRARY, MUSEUM AND ARCHIVAL SERVICE

This Service includes occupations concerned with teaching; school, college, university and training center administration; library science; and the restoration, development and maintenance of historical and cultural landmarks, sites, relics, and related exhibits.

#### **Educational Research, Planning and Supervision**

Education Research Assistant I	9
Education Research Assistant II	10
School Credits Evaluator	11

#### **Library Services**

College Librarian I College Librarian II College Librarian III College Librarian IV	13 15 18 22
College Librarian V	24
Librarian I	11
Librarian II	15
Librarian III	18
Librarian IV	22
Librarian V	24

#### **Museum and Shrine Curation**

Museum Technician I	6
Museum Technician II	8
Museum Researcher I	10
Museum Researcher II	14
Museum Curator I	22

#### School, College, University and Training Center Administration

Registrar I Registrar II Registrar III Assistant College Department Head College Department Head Vocational School Administrator I	11 15 18 17 20 22
	17
	20
	22
College Administrator	25
UC Vice President III	27
UC Vice President IV	28
UC President III	29

#### School, College and University Teaching

Guidance Counselor I

11

Position Title	SG
Cuidenes Counseles II	12
Guidance Counselor II	12
Guidance Counselor III	13
Teacher I	11
Teacher II	12
Teacher III	13
Instructor I	12
Instructor II	13
Instructor III	14
Assistant Professor I	15
Assistant Professor II	16
Assistant Professor III	17
Assistant Professor IV	18
Associate Professor I	19
Associate Professor II	20
Associate Professor III	21
Associate Professor IV	22
Associate Professor V	23
Professor I	24
Professor II	25
Professor III	26

#### **University Research Services**

University Research Ass	sociate I	12
University Research Ass	sociate II	14
University Researcher I		16
University Researcher I	1	18
University Researcher I	II	20
University Researcher I	$\mathbf{V}$	22
University Researcher V	1	24

#### **Position Title**

SG

#### 11 AGRARIAN, AGRICULTURE AND ENVIRONMENTAL RESOURCES SERVICE

This Service includes occupations concerned with the allocation and distribution of natural wealth; conduct of environmental and agricultural researches and studies; transfer of agricultural technology and techniques; and enforcement of applicable laws and regulations to enhance agricultural activity. It also includes occupations concerned with supportive tasks in agricultural and fish farms.

#### **Agricultural Development**

Aariculturist I

Agriculturist I	11
Agriculturist II	15
Senior Agriculturist	18
Supervising Agriculturist	22
Chief Agriculturist	24
Agricultural Center Chief I	18
Agricultural Center Chief II	20
Agricultural Technician I	6
Agricultural Technician II	8
Agricultural Technologist	10
Farm Worker I	2
Farm Worker II	4
Farm Foreman	6
Farm Supervisor	8
Farm Superintendent I	11
Farm Superintendent II	15
Farm Superintendent III	18
Municipal Agricultural Officer	20
Aquacultural Development	
Aquacultural Technician I	6
Aquacultural Technician II	8
Aquacultural Technologist	10
Aquaculturist I	11
Aquaculturist II	15
Senior Aquaculturist	18
Supervising Aquaculturist	22
Ecosystems and Environmental Resources Management	
Ecosystems Management Specialist I	11
Ecosystems Management Specialist II	15
Senior Ecosystems Management Specialist	18
Supervising Ecosystems Management Specialist	22
Chief Ecosystems Management Specialist	24
Environmental Management Researcher	9
Environmental Management Specialist I	11
Environmental Management Specialist II	15

Position Title	SG	
Senior Environmental Managemer Supervising Environmental Manag Chief Environmental Management	ement Specialist 22	
Forestry Administration		
Forester I Forester II Forester III Forester IV Forest Technician I Forest Technician II Forest Ranger	11 15 18 22 6 8 4	

#### **Position Title**

SG

#### 12 TRADE, TOURISM AND INDUSTRY SERVICE

This Service includes occupations concerned with developing, promoting, and regulating trade, tourism, cooperatives, and other commercial and industrial activities. It also includes occupations concerned with marketing or selling of commodities or services.

#### **Cooperatives Development**

Cooperatives Development Specialist I	11
Cooperatives Development Specialist II	15
Senior Cooperatives Development Specialist	18
Supervising Cooperatives Development Specialist	22
Chief Cooperatives Development Specialist	24

### **Market Operations and Research**

Market Inspector I Market Inspector II	6 8
Market Specialist I	11
Market Specialist II	15
Market Specialist III	18
Market Specialist IV	22
Market Specialist V	24
Market Supervisor I	10
Market Supervisor II	14
Market Supervisor III	18
Market Supervisor IV	22
Market Supervisor V	24
Slaughterhouse Master I	10
Slaughterhouse Master II	14
Slaughterhouse Master III	18
Slaughterhouse Master IV	22

#### **Sales Promotion**

Sales and Promotion Supervisor I	10
Sales and Promotion Supervisor II	14

#### **Tourism Operations**

Tourist Receptionist I	8
Tourist Receptionist II	10
Tourism Operations Assistant	7
Tourism Operations Officer I	11
Tourism Operations Officer II	15
Senior Tourism Operations Officer	18
Supervising Tourism Operations Officer	22
Chief Tourism Operations Officer	24

#### **Position Title**

SG

#### 13 MATHEMATICS, PHYSICAL AND BIOLOGICAL SCIENCES SERVICE

This Service includes occupations concerned with the application of mathematical and statistical techniques; investigation of astronomical, atmospheric, and celestial phenomena; investigation of the composition, structure, physical and biological history of the earth, and of the laws on matter and energy and their application to scientific problem and situations; research and development of the physical properties and compositional changes of substances; and research on the structure, life, processes, behavior, and classification of, and the application of findings to the prevention of disease and in the promotion of health in plants and animals.

#### Chemistry

Chemist I Chemist II Chemist III Chemist IV		11 15 18 22
Geology		
Geologist I Geologist II Senior Geologist Supervising Geologist Chief Geologist		11 15 18 22 24
Physics		
Health Physics Technician Health Physicist I Health Physicist II Health Physicist III		6 15 18 22
Zoology		
Animal Keeper I Animal Keeper II Animal Keeper III Zoologist I Zoologist II Zoologist III Zoologist IV Zoologist V		4 9 11 15 18 22 24

#### **Position Title**

SG

8

### 14 DEFENSE AND SECURITY SERVICE

This Service includes occupations concerned with the safety and protection of the public against crime through the maintenance of peace and order; and custodial and security services. It also includes occupations concerned with intelligence and investigative activities, and investigation and negotiation of water rights and right-of-way.

#### **Civil Defense Administration**

Civil Defense Assistant

#### **Civil Security Services**

Prison Guard I Prison Guard II Prison Guard III Security Guard I Security Guard II	5 7 10 3 5	0
Security Guard III	8	
Security Agent I	8	
Security Agent II	10	0
Security Officer I	1:	1
Security Officer II	1!	5
Security Officer III	18	8
Security Officer IV	22	2
Security Officer V	24	4
Watchman I	2	
Watchman II	4	
Watchman III	7	
Assistant Provincial Warden	18	8
Provincial Warden	22	2

#### **Ordinance Manufacture, Regulation and Repair**

Munitions Production Technician I	6
Munitions Production Technician II	. 8

#### **Special Investigation**

Special Agent I	8
Special Agent II	10
Special Investigator I	11

#### **Traffic Operations**

Traffic Aide I	3
Traffic Aide II	5
Traffic Aide III	7
Assistant Traffic Operations Officer	8

Position Title	SG
Traffic Operations Officer I Traffic Operations Officer II Traffic Operations Officer III Traffic Operations Officer IV	11 15 18 22
Traffic Operations Officer V	24

#### **Position Title**

SG

#### 15 LEGAL AND JUDICIAL SERVICE

This Service includes occupations involved in legal counselling, and investigation and prosecution of illegal unjust and improper acts or omissions of any public official.

#### Attorneys

Attorney I	16
Attorney II	18
Attorney III	21
Attorney IV	23

## Legal Assistance

Legal Aide	5
Legal Assistant I	10
Legal Assistant II	12
Legal Assistant III	14

#### **Position Title**

SG

#### 16 MISCELLANEOUS SERVICE

This Service includes occupations concerned with domestic services, preparing, and serving food and drink; and providing laundry, grooming, cosmetic, and other related personal care service. It also includes occupations involved in parks administration, parking operations, and pound keeping.

#### **Barbering and Cosmetology**

Barber	2
Food Service	
Cook I Cook II Food Service Supervisor I Food Service Supervisor II Food Service Supervisor III	3 5 9 11 15
Waiter I Waiter II	2 4
Laundry Working	
Laundry Worker I Laundry Worker II Laundry Worker III	1 3 6
Park Administration	
Park Attendant I Park Attendant II Park Attendant III Park Maintenance Foreman Park Maintenance General Foreman Park Maintenance Supervisor Park Operations Superintendent I Park Operations Superintendent II	2 4 6 8 10 14 16 18
Parking Operations	
Parking Aide I Parking Aide II Parking Aide III Parking Aide IV	2 4 6 7
Pound Keeping	

3

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#### **Position Title**

SG

#### **17 EXECUTIVE SERVICE**

This Service includes occupations involved in planning, organizing, staffing, directing, controlling, and executing of laws, rules, and regulations of local governments; rendering advice on the promulgation of laws, rules, and regulations relative to matters of local importance; establishing policies and standards for the operation of local government units pursuant to program of government; promulgation of rules and regulations to carry out government objectives, policies, and functions and management of special development projects. It also includes occupations involved in planning, administering, supervising, and coordinating the activities of a department in local government unit.

#### Local Executives

City Vice Mayor I	26
City Vice Mayor II	28
City Mayor	30
City Government Assistant Department Head I	23
City Government Assistant Department Head II	24
City Government Assistant Department Head III	25
City Government Department Head I	25
City Government Department Head II	26
City Government Department Head III	27
City Government Office Head	26
Municipal Government Assistant Department Head I	22
Municipal Government Assistant Department Head II	23
Municipal Government Department Head I	24
Municipal Government Department Head II	25
Municipal Vice Mayor I	25
Municipal Vice Mayor II	26
Municipal Mayor I	27
Municipal Mayor II	28
Provincial Government Assistant Department Head	24
Provincial Government Department Head	26
Provincial Vice Mayor	28
Provincial Governor	30

#### **Position Title**

## 18 LEGISLATIVE SERVICE

This Service includes occupations involved in the legislation of laws, ordinances, rules, and regulations of local concern.

## **Sangguniang Members**

Sangguniang Bayan Member I	24
Sangguniang Bayan Member II	25
Sangguniang Panglungsod Member I	25
Sangguniang Panglungsod Member II	27
Sangguniang Panglalawigan Member	27

## PART II

# Barangays

#### **Position Title**

SG

Subject to the availability of funds and the general limitation on Personnel Services, the honorarium rates of the barangay officials may be adjusted/increased. However, such adjusted rates shall not exceed the rate equivalent to the first step of the following Salary Grade in the city or municipality where the barangay belongs:

Punong Barangay	14
Sangguniang Barangay Member	10
Barangay Secretary	10
Barangay Treasurer	10

Positions other than those for the mandatory barangay officials may be created in the barangay and may be compensated in the form of salary or honorarium at the discretion of the barangay government concerned, at rates not exceeding the minimum of the salary grade allocation of the following indicative positions:

Administrative Aide I (Utility Worker I)	1
Administrative Aide III (Clerk I)	. 3
Administrative Aide IV (Accounting Clerk I)	4
Barangay Health Aide	4
Revenue Collection Clerk I	5
Day Care Worker I	6
Administrative Assistant I	7
Administrative Assistant II	8