



Republic of the Philippines
**REGIONAL SUB- COMMITTEE ON NUTRITION
CALABARZON REGION**



EXCERPTS FROM THE MINUTES OF THE MEETING OF THE
REGIONAL SUB- COMMITTEE ON NUTRITION (RSCN) OF CALABARZON ON
27 NOVEMBER 2015 AT KALUSUGANG PANGKALAHATAN (KP) ROOM,
DEPARTMENT OF HEALTH REGIONAL OFFICE IV-A MAIN BUILDING,
QUIRINO MEMORIAL MEDICAL CENTER COMPOUND, PROJECT 4, QUEZON CITY

RSCN Resolution No. 2, Series 2015

**RESOLUTION ADOPTING THE GUIDELINES ON THE MENTORING OF
LOCAL NUTRITION COMMITTEES FOR IMPLEMENTATION IN THE
CALABARZON REGION**

WHEREAS, the Regional Sub-Committee on Nutrition (RSCN), an inter-sectoral body composed of Regional Directors or regional heads of national government agencies and other bureaus or agencies and representatives from private sector, is responsible for coordinating and monitoring the implementation of agency nutrition programs in support of the Philippine Plan of Action for Nutrition (PPAN) in the region;

WHEREAS, part of the RSCN's mandate is to issue policies, guidelines and or recommendations that will support the nutrition program in the region;

WHEREAS, the technical arm of the RSCN is called the Regional Technical Working Group (RTWG) on Nutrition, which is represented by the middle managers/ representatives of member agencies of the RSCN;

WHEREAS, the RSCN sees the need for closer monitoring and mentoring of local nutrition committees based on the results of the annual Monitoring and Evaluation of Local Level Plan Implementation (MELLPI) and Program Implementation Review (PIR) to improve their nutrition program management;

WHEREAS, the Mentoring of Local Nutrition Committees (LNCs) is a strategy that will be adopted by the RSCN which will allow frequent monitoring visits to local government units by the members of the RTWG for in-depth interaction with and mentoring of LNC members to assist them in improving their nutrition program management resulting to improved nutrition situation;

NOW, THEREFORE, BE IT RESOLVED AS IT IS HEREBY RESOLVED, by the Regional Sub- Committee on Nutrition of CALABARZON Region in a meeting duly assembled, to adopt the Guidelines on the Mentoring of LNCs for Implementation in the region, as per attached.

RESOLVED FURTHER, that the National Nutrition Council – CALABARZON Region being the Secretariat of the RSCN is hereby tasked to take the lead and coordinate the implementation of the mentoring of local nutrition committees;

RESOLVED LASTLY, that the NNC – CALABARZON being the Secretariat of the RSCN to furnish the NNC Central Office, all regional members of the RSCN and all local government units in the region a copy of this resolution.





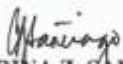
Republic of the Philippines
**REGIONAL SUB- COMMITTEE ON NUTRITION
CALABARZON REGION**




Unanimously approved, 27th day of November 2015.

Attested by:

Approved:


CARINA Z. SANTIAGO
Regional Nutrition Program Coordinator
National Nutrition Council and
Secretariat, Regional Sub- Committee on Nutrition


DR. CORAZON L. FLORES
OIC-Regional Director
Department of Health – CALABARZON and
Chair, Regional Sub- Committee on Nutrition



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NATIONAL NUTRITION COUNCIL
CALABARZON REGION



Mentoring of Local Nutrition Committees

TERMS OF REFERENCE

I. Introduction

The Regional Sub-Committee on Nutrition (RSCN), an inter-sectoral body composed of Regional Directors or regional heads of national government agencies and other bureaus or agencies and representatives from the private sector, is responsible for coordinating and monitoring the implementation of agency nutrition programs in support of the Philippine Plan of Action for Nutrition (PPAN) in the region. Part of the RSCN's mandate is to issue policies, guidelines and or recommendations that will support the nutrition program in the region.

The Regional Technical Working Group (RTWG) on Nutrition composed of agency representatives from DOH, DILG, DA, DepEd, DSWD, DTL, DOST, DBM, DOLE, NEDA, DAR, PopCom, DENR, TESDA, PIA, NCIP, BFAR, NFA, Nutrition Center of the Philippines, Nutrition Foundation of the Philippines, and Rural Improvement Club serves as the technical working group of the RNC.

The Monitoring and Evaluation of Local Level Plan Implementation (MELLPI) is conducted every year by the Regional Nutrition Evaluation Team (RNET). LGUs are given recommendations on how to improve their nutrition program management as well as their Barangay Nutrition Scholars (BNS) Program. However, the said annual monitoring and evaluation activity provides limited opportunity for in-depth interaction and mentoring of local nutrition implementers. There is a need therefore to conduct regular monitoring visits to the LGUs and interaction between the members of RET and the local nutrition committees, particularly the nutrition secretariat.

Cognizant of the need for closer monitoring and coaching of local nutrition committees, the Regional Sub-Committee on Nutrition (RSCN) shall conduct "mentoring" (that is defined as an act of teaching, giving advice and guidance) of the city/municipal nutrition committees of the LGUs through the Regional Technical Working Group (RTWG) on Nutrition.

II. Objectives

The mentoring aims to:

1. Assist LGUs in improving their nutrition program management resulting to improved nutrition situation;
2. Ensure that regular monitoring is provided to the LGUs;
3. Facilitate the dissemination of current issues and concerns on the PPAN to the LGUs; and
4. Make the RTWG a catalyst for change and improvement in the local PPAN implementation in the region.

III. Functions

The members of the Regional Technical Working Group (RTWG) will act as 'mentors' of the LGUs with regards to their nutrition program management.

The 'mentors' are expected to:

1. Provide technical assistance to the identified priority LGUs concerning Nutrition Program Management and link them with other agencies for possible assistance;
2. Monitor the nutrition program planning and implementation of the LGUs;



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3. Coordinate with NNC-CALABARZON on the issues and concerns of the LGUs regarding local PPAN implementation; and
4. Report activities during the meeting of the RSCN and RTWG.

IV. Priority Areas

Identification of areas for mentoring shall be guided by the following criteria:

1. Areas with MELLPI score below 70% which is interpreted as inefficient program implementation
 - a. Areas with non-functional nutrition committees
 - b. Areas with no Barangay Nutrition Scholars (BNSs) or with problems on their BNSs
 - c. Areas with new LCE and city council or Areas with "challenging" political scenario affecting the nutrition program, particularly after an election.
2. Areas with less than 80% Operation Timbang (OPT) coverage for three (3) consecutive years.
3. Areas with prevalence rates of under and over nutrition greater than the regional prevalence rates.

V. Implementation

The mentoring activities will formally commence on August 2016. As an initial activity of the mentors, they will be invited to attend and participate in the annual Program Implementation Review of the LGUs in December 2015. The Local Nutrition Committees will be properly informed regarding the mentoring project of the RNC through written communication and orientation of the local nutrition program coordinators on the mentoring project including its implementing guidelines.

Mechanics:

1. Priority LGUs will be visited depending on their concerns.
2. A group of 3-5 members of the RTWG and representative/s of the NNC-CALABARZON will visit the LGU. They will be tasked according to their specialization i.e. if the LGU's concern is on education, DepED IV-A to take the lead in visiting that particular LGU; if regarding social welfare, DWSD IV-A to take the lead, etc.
3. During the visit, a courtesy call to the Mayor and the NAO will be conducted before proceeding to the nutrition office for the mentoring activity.
4. The RTWG will provide mentoring and technical assistance needed by the LNC, and the nutrition secretariat.
5. A report on the highlights of the mentoring activity will be prepared by a member of the team that visited the LGU and this will be submitted to NNC-CALABARZON for documentation and reference for future actions, copy furnished the LNC visited.
6. Results of the mentoring activities will be discussed during the meetings of the RSCN and RTWG.